
BOX HILL SENIOR SECONDARY COLLEGE

SPORT ACADEMIES EXIT REFUND POLICY

1. INTRODUCTION

Box Hill Senior Secondary College (BHSSC) currently operates a number of specialist sport academies, and it offers the opportunity to gifted athletes to combine their goals in sport with a comprehensive and stimulating education. Programs are offered to both male and female athletes in the following sports: -

Basketball
Football (AFL & AFLW)
Tennis
Weights Training

These programs aim to develop the student athlete in both the skills and techniques of their chosen sport and to enhance their fitness and conditioning.

The Sport Academy Programs, although integrated into each student's timetable, are **extra-curricular programs** which are offered in addition to the student's academic program.

These programs do not attract funding from Department of Education and Training (DET) or any other Government departments and are offered to participants on a **user pays basis**. The fees charged reflect the actual costs of the programs and cover program components such as: -

- The employment of coaches and fitness instructors for small group & squad sessions
- Individual strength and conditioning program and athletic testing & fitness assessments
- The purchase and maintenance of sport specific equipment and facilities
- The hire of facilities and equipment
- Costs associated with competition participation & excursions eg tournament entry fees, bus hire, referee fees etc
- Resource documents, worksheets, guest speakers/presenters, reports etc

The Sport Academies normally operate for a 36-week period during Terms 1 - 4 excluding school holidays.

2. POLICY

As the College continues to incur costs in delivering these programs even if students are not participating in the programs, students withdrawing from the Sport Academy Programs will not automatically be entitled to a refund of the fees paid.

Parents need to make a written application and the following periods of notice are required: -

Basketball, Football, Tennis &
Weights Training

- a minimum of six (6) weeks written notice
- a minimum of six (6) weeks written notice

Parents/guardians are only eligible to apply for a refund if all fees for the Sport Academy Programs have been fully paid &/or have been paid in accordance with an agreed payment plan.

The calculation of any refund will be based upon the weekly fee charged for each sport.

The refund available to the student/family will be the full amount paid by the student less a \$60.00 administration fee and expenses incurred by the College up to the date of the student withdrawing from the program. (eg the cost of the student's participation.)

A copy of this school-level policy will be made available on request.

Note: If a student withdraws from a Sport Academy program, they will be expected to pick-up additional academic subjects to ensure that they have a full academic program. They will also not be allowed to participate in specific Academy competitions, which other "specialist schools" participate in. They can, however, be considered for regular VSSSA District and Zone sports, where applicable, in line with general DET and school policy.

3. EVALUATION

This policy is to be reviewed annually by the Finance Committee.

Recommended by Finance Committee:
Ratified by School Council:

7 August 2025
12 August 2025