BOX HILL SENIOR SECONDARY COLLEGE

SPORT ACADEMIES INJURY REFUND POLICY

1. INTRODUCTION

Box Hill Senior Secondary College (BHSSC) currently operates several specialist sport academies, and it offers the opportunity to gifted student-athletes to combine their goals in sport with a comprehensive and stimulating education. Programs are offered to both male and female athletes in the following sports: -

Basketball
Football (AFL & AFLW)
Tennis
Weights Training

These programs aim to develop the student athlete in both the skills and techniques of their chosen sport and to enhance their fitness and conditioning.

The Sport Academy Programs, although integrated into each student's timetable, are **extra-curricular programs** which are offered in addition to the student's academic program.

These programs do not attract funding from Department of Education and Training (DET) or any other Government departments and are offered to participants on a **user pays basis**. The fees charged reflect the actual costs of the programs and cover program components such as: -

- The employment of coaches and fitness instructors for small group & squad sessions
- Individual strength and conditioning program and athletic testing & fitness assessments
- The purchase and maintenance of sport specific equipment and facilities
- The hire of facilities and equipment
- Costs associated with competition participation & excursions eg tournament entry fees, bus hire, referee fees etc
- Resource documents, worksheets, guest speakers/presenters, reports etc

The Sport Academies normally operate for a 36 week period during Terms 1 - 4 excluding school holidays.

2. POLICY

The Sport Development Programs involve competitive play, training and fitness and conditioning activities and it is assumed that students participate in their chosen sport after school hours. As a result, it is inevitable that a student may be injured and unable to participate in the sport development programs for a period.

2.1 MANAGEMENT OF INJURED STUDENT (S)

Through consultation with the relevant coaches and depending upon medical advice, it is envisaged that injured students will continue to be engaged in the relevant Academy program where practicable. This participation may vary depending upon the nature of the injury and length of non-participation.

The nature of involvement could involve the student participating in fitness training but not competitive play, providing assistance to the coaches and other students, watching relevant videos, DVD's and completing relevant work sheets etc.

If these types of activities are not available &/or considered unsuitable, the student will be expected to undertake in private study in the Library. They will be expected to sign-in each session to the Library, while injured, with the appropriate learning materials to ensure that their academic learning opportunities are maximized.

2.2 REFUND OF FEES

As the College, continues to incur costs in the operation of the Sport Academy Programs even if students are not participating, injured students will not automatically be entitled to a refund of fees paid.

Short-term injuries:
Students who are injured and are unable to participate in their relevant program for up to **six** (6) weeks are not eligible for any refund of fees paid.

Longer term injuries:
Students who are injured and the period of non-participation exceeds six (6) weeks are potentially eligible for a refund of fees paid. However, the following conditions will apply: -

- All applications for a refund of fees due to injury must be made in writing and be supported by medical certificates which indicate the nature of the injury and the length of time of non- participation.
- Parents/guardians are only eligible to apply for an injury refund if all fees as per the payment schedule/plan have been received by the College.
- All injury refund applications must be received by the College no later than December 1 in the current school year.
- The calculation of any refund will be based upon the weekly fee charged for each sport and the following formula will be used: -
    - For the first six (6) weeks of non-participation – no refund of fees
    - For any time of non-participation over six (6) weeks – a full refund of the weekly fees
    - An administration fee of $100.00 may also be charged. A copy of this school-level policy will be made available on request

3. EVALUATION

This policy is to be reviewed annually by the Finance Committee and School Council.

Recommended by Finance Committee: **25 August 2026**
Ratified by School Council: **25 August 2026**